



**Position | Therapist – Full-Time (Bilingual Preferred)**

**Program | Clinical Counseling**

**Reports to | Director of Clinical Counseling**

**Who Are We |** At The Parenting Center, we understand and appreciate that every family can use a helping hand, regardless of education, socioeconomic status, or what the term “family” means. We provide services to meet the ever-changing needs of children, teens, couples and families alike throughout that journey. We believe that creating confident, skilled, strong families directly strengthens a community.

- We are a highly collaborative, goal-oriented team that is passionate about serving our families well.
- We foster an environment of family and employee empowerment.
- We’re going to be upfront - the way we serve doesn’t suit everyone. If you’re a go getter with a passion for positively impacting the lives of families, we could be #TeamGoals!

**Summary |** Provide therapy to agency clients, other agencies’ clients per agreement and provide consultation to other agencies.

**Day to Day Functions |** Follow all agency policies and procedures and all professional codes of ethics.

1. Counseling

A. Quality of Service

- Conduct interviews with clients covering problem identification, intervention planning, intervention, and evaluation
- Conduct individual, couple, family, group and play therapy with clients according to generally accepted treatment norms
- Conduct therapy at other sites as requested
- Track goals of clients and meet required outcome measurements

B. Direct Service Hours

- Complete client therapy hours and scheduling in accordance with agency standards
- Maintain collateral contacts with other professionals as needed
- Provide court testimony and depositions when subpoenaed and interface with legal system
- Participate in individual and group supervision as required by supervisor

2. Record keeping

- Complete paperwork according to agency standards and time frames; complete CPS paperwork according to CPS contract requirements
- Complete client case record information including intake, treatment plans, narratives, termination summaries and other forms as necessary for all cases
- Provide weekly statistics, appointments and client information to clinical scheduler
- Timely completion of all paperwork required for billing
- Obtain clients’ release of information on all CPS, Medicaid insurance or potential court cases
- Provide insurance companies with written and verbal information as requested

3. Other

- Maintain play therapy equipment and playroom



- Assist with educating other agencies, programs and the community about The Parenting Center's counseling and other programs
- Assist with program evaluations
- Provide speeches and training on clinical issues
- Assist supervisor with special projects
- Participate in performance improvement teams or special projects as requested by supervisor
- May be asked to represent agency at local fairs and seminars

**Requirements** | Master's Degree in social work, psychology, or counseling

Certification and /or licensure: Must have LCSW, LPC or LMFT license and be approved by the state to provide therapy

**Professional Expectations** | Present and maintain professional appearance and demeanor

- Maintain current Texas licensure/certification
- Work hours will vary to include appointments set for after 5pm until closing at 8pm.

**Experience** | Must have post graduate degree experience providing therapy to individuals, families, children and play therapy.

- Experience in providing therapy to families and children
- Must have knowledge of a variety of treatment modalities including CBT, Family Systems and Play Therapy
- Knowledge of child development and child abuse
- Ability to relate to people with respect for their culture and individuality
- Able to relate to individuals with diverse value systems and behavioral norms
- Good interpersonal skills with ability to build rapport with all age clients
- Experience working with Child Protective Service clients or experience working with abused children
- Public speaking abilities.
- Able to maintain confidentiality regarding clients and agency business.
- Knowledge in the area of domestic violence, child abuse, trauma or related issues

Must be fully licensed. No interns or associates will be considered.

**Salary/ Compensation Package** | On top of your \$52,000 – 55,000 annual salary, your benefits will include 3 weeks PTO, 10 holidays per year, various health insurance plans to choose from, HSA options, 401k (matched up to 5% of salary), and flex work environment. Through our HR partner, you can access the Employee Assistance Program, Educational Assistance Program, online access to professional development trainings, and a marketplace with discounts on travel, stores, restaurants and more.

**Submission Instructions** | Please submit your resume and cover letter to Dr. Catherine Sang at [csang@theparentingcenter.org](mailto:csang@theparentingcenter.org). Include "Contract Therapist" in the subject line. Only electronic submissions will be accepted.

**Submission Deadline** | Ongoing until filled