

Family Transitions Program Manager

Master's Degree in social work, psychology, counseling or family studies. Trained in dispute resolution preferred. Must have three years related experience.

Primary Duties: Maintain and update curriculum for co-parenting classes and teach the material to individuals referred by the courts, prepare class calendar and schedule instructors, meet with high conflict divorcing couples to develop parenting plans. Market the program to attorneys and judges, collect and maintain program data and outcome measures.

Sample of Job Skills/Qualifications:

- Must meet the Texas Family Code requirements for a parenting Coordinator
- Knowledge of the Texas Family Code
- Knowledge or experience in teaching.
- Knowledge of divorce /custody procedures and laws.
- Knowledge of effects of divorce /custody issues on children and families.
- Good interpersonal skills.
- Computer skills in Microsoft Word, Excel, & Access.
- Ability to organize work and prioritize duties.
- Must have public speaking abilities.
- Ability to liaison with courts and attorneys.

Cover letter, salary requirements, and resume to:

Barbara Lamsens
E-mail: blamsens@theparentingcenter.org